

118th ANNUAL DINNER {with a twist} & BUSINESS EXPO

THURSDAY, MAY 3, 2018
FRANKLIN PLAZA BALLROOM, DOWNTOWN TROY

BUSINESS EXPO BOOTH PARTICIPANT INFORMATION

EXPO BOOTH DETAILS & SIZE RESTRICTIONS

Each booth is limited to one 6' x 4' table.

Electrical connections are available at no additional charge; space is limited.

SET-UP DETAILS

Please set-up between 8:00 a.m. - 1:30 p.m. on Thursday, May 3, 2018 at the tent at the Franklin Plaza. Please enter through the Plaza's main entrance and go to the tent to check-in for your booth location. All booths must be set-up by 1:30 p.m. Chamber staff will monitor the expo tent until 5:00 p.m.

DOOR PRIZE

Each participant must provide a door prize (*minimum value of \$25*) from a Chamber member business.

REGISTRATION

Space is limited to the first 50 paid expo booths (*a booth is not confirmed until payment is received*).

CONTACT INFORMATION

Member Business: _____

Contact Person: _____

Phone: _____ Ext: _____ Email: _____

ANNUAL DINNER BUSINESS EXPO BOOTH _____ X \$375* PER EXPO BOOTH = \$ _____

*\$375 if purchased before March 1, 2018. Expo booth price will be \$475 starting on March 1, 2018.

Includes one (1) business expo booth with one (1) Annual Dinner reservation.

Name of individual attending booth: _____

I would like an electrical connection at my booth (*no additional charge*).

I have a free-standing display and will not need a 6' x 4' table.

PAYMENT INFORMATION

Check enclosed (*Please make checks payable to "RCRCC"*).

Pay by Credit Card. Please call the Chamber at (518) 687-1238.

TO CONFIRM PARTICIPATION, PLEASE CONTACT:

Events Coordinator Rachael Murray at 518.687.1238 or rmurray@renscochamber.com

EMAIL COMPLETED FORM TO:

rmurray@renscochamber.com

MAIL COMPLETED FORM TO:

Rensselaer County Regional Chamber of Commerce
90 Fourth Street, Suite 200, Troy, New York 12180

