

117th ANNUAL DINNER *{with a twist}* & BUSINESS EXPO

Wednesday, May 3, 2017 / 5:30 p.m. / Franklin Plaza Ballroom, Troy

Business Expo Booth Participant Information

Expo Booth Details & Size Restrictions

- » Each booth is limited to one 6' x 4' table.
- » Electrical connections are available at no additional charge.

Set-Up Details

- » Please set-up between 8:00 a.m. - 1:30 p.m. on Wednesday, May 3, 2017 at the tent at the Franklin Plaza.
- » Please enter through the Plaza's main entrance and see the check-in booth for your booth location.
- » All booths must be set-up by 1:30 p.m. Chamber staff will monitor the expo tent until 5:00 p.m.

Door Prize

- » Each participant must provide a door prize (minimum value of \$25) from a Chamber member business.

Registration

- » Space is limited to the first 50 paid expo booths (a booth is not confirmed until payment is received).

Business Expo Booth Registration Form

Contact Information

Member Business: _____

Contact Person: _____

Phone: _____ Ext: _____ Email: _____

Annual Dinner *{with a twist}* & Business Expo Booth _____ X **\$475 per expo booth** = _____

Includes one (1) business expo booth with one (1) Annual Dinner reservation.

Name of individual included with booth: _____

Each additional dinner reservation _____ X **\$130 per additional reservation** = _____

Additional Guests Name(s): _____

TOTAL: \$ _____

I would like an electrical connection at my booth (no additional charge)

I have a free-standing display and will not need a 6' x 4' table

Payment Information:

Check enclosed (Please make checks payable to "RCRCC")

Pay by Credit Card. Please call the Chamber at 518.687.1238

For more information, please contact:

Events Manager Gabrielle Polce at: 518.687.1238 / gpolce@renscochamber.com

Mail completed form to:

Rensselaer County Regional Chamber of Commerce
90 Fourth Street, Suite 200, Troy, NY 12180

